

## Video Conferencing Guidelines

Wisconsin Heights School District will be using video conferencing as a platform for teachers to hold live lessons with their students and for students to watch prerecorded lessons. Educators will be available to provide drop in office hours for students via video conferencing with permission from a parent or guardian. We are hoping that parents would be on the other side or in the same room with their children during the first video conference. Some of these video platforms require consent for students 13 years and younger. Zoom is one of these platforms requiring consent. **If you do not consent to your child participating in video conferencing please inform your child's teacher to provide for other learning arrangements. Students also have the option to keep their video off if you prefer.** We hope to use these video platforms as a way to connect and interact with our students throughout our virtual learning experience.

**Video-conferencing tools are admin/teacher tools - NOT STUDENT tools. Students do not need to make accounts. Students only access the link they receive from the teacher, which can be accessed on any device without an account.**

**Please follow these rules for participating in online meetings/lessons:**

- Encouraged to be at a desk or table
- Ideally wearing headphones
- In a quiet room, ideally without distractions
- Wearing appropriate attire
- Students under the age of 13 must be given consent by their parent to join a video platform
- Do not post or share the video link sent by the classroom teacher due to the potential for hacking or outside gaining access

**Students' device camera turned off:** These steps will prevent your child from being on video.

- When the video camera icon is red or has a red line through it this means the video feature is turned off. Examples of what this looks like is below.

